



DEMOCRATIC SERVICES COMMITTEE

MINUTES OF THE MEETING HELD AT PENALLTA HOUSE, YSTRAD MYNACH ON THURSDAY, 6TH SEPTEMBER 2012 AT 5:00 P.M.

PRESENT:

Councillor C.P. Mann - Chairman
Councillor Mrs. M.E. Sargent - Vice-Chairman

Councillors:

Mrs. G. Bevan, D.G. Carter, Ms E. Forehead, G. Kirby and J. Taylor.

Observers:

Councillor C. Durham, Mrs C. Forehead, G. Johnston and A. Lewis

Councillor K. Reynolds (Deputy Leader and Cabinet Member for Corporate Services)

Together with:

S. Sansom (Web/Internet Development Officer), P. Lewis (Development Manager),
G. Williams (Principal Solicitor (Corporate/Deputy Monitoring Officer), J. Jones (Democratic
Services Manager) and E. Sullivan (Committee Services Officer).

1. APOLOGIES

Apologies for absence were received from Councillors P.J. Bevan, H.W. David, W. David,
D.T. Davies, R.T. Davies, Mrs P. Griffiths, S. Jenkins, Mrs. J.G. Jones.

2. DECLARATIONS OF INTEREST

There were no declarations of interest made at the beginning or during the course of the
meeting.

3. ICT MEMBERS PORTAL DEMONSTRATION

Officer's demonstrated the new ICT Members Portal and explained the inception and
development process as the project had progressed.

The portal allows easy on-line access to up-to-date, relevant information, tailored to the
Members' wards and committee membership. The speed with which Members can navigate
the different web pages was demonstrated and the different views and search options were
explained.

Options relating to service requests and regularly used forms were noted and the automatic fill facility was well received. Planning, Licensing, Road Works and Contact Centre Service requests pages were explained and the different filter options noted. Members requested that consideration be given to adding a further filter option allowing them to view open and closed requests in two sections and they were pleased to note the addition of an interactive map facility to the planning reports.

Contact information pages were demonstrated and Members requested that consideration be given to including a breakdown of Officers contact details, a 'who does what' profile was felt would be particularly useful.

Connectivity speeds were noted as a concern, Officers confirmed that work was on going to improve this and with the new equipment due to be rolled out, Members should see a significant improvement.

The Committee fully endorsed the ICT Members Portal and commended Officers for all their hard work.

The meeting closed at 17:53 p.m.

Approved as a correct record subject to any amendments or corrections agreed and recorded in the minutes of the meeting held on 8th November 2012 they were signed by the Chairman.

CHAIRMAN